



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT  
EXECUTIVE COMMITTEE SPECIAL MEETING  
NOVEMBER 13, 2012 MINUTES  
4:30 PM – 5:15 PM  
CONNECTICUT DEPARTMENT OF PUBLIC HEALTH**

**COMMITTEE MEMBERS PRESENT:** Dr. Jewel Mullen, Chair, Dan Carmody (phone)

**HITE-CT & HIT:** John DeStefano, Christine Kraus, Minakshi Tikoo (HIT Coordinator)

**DPH and STATE AGENCY REPRESENTATIVES:** Barbara Parks Wolf (OPM), Joan Soulsby (OPM)

**CALL TO ORDER**

J. Mullen recognized a quorum and called the meeting to order at 4:30 PM.

**MOTION:** J. Mullen made a motion to move the Executive Session as the first item on the agenda. It was seconded by D. Carmody.

**EXECUTIVE SESSION**

Pursuant to CGS Sec. 1-200(6)(B) Strategy and negotiations with respect to a pending claim with the Axway contract.

**MOTION** At 4:35 p.m. a motion was made and seconded by J. Mullen and D. Carmody, respectively, to move into Executive Session to discuss attorney-client privileged communications relating to the strategy and negotiations with respect to a pending claim with the Axway contract. J. DeStefano, C. Kraus, M. Tikoo, B. Parks Wolf, and J. Soulsby were invited to attend. All in favor. **Motion passed.** Executive Session ended at 5:10 p.m.

**OTHER BUSINESS**

C. Kraus reported her research on 401(a) options for HITE-CT. The organization does not meet the requirements for minimum number of employees or funds to qualify for most plans. ING has offered to underwrite the plan. She will present the findings at the next Board meeting along with the Resolution to Discontinue 401(K) Plan and Establish 401(a) Plan as Replacement.

**PUBLIC COMMENT**

No public comment

**ADJOURNMENT**

A motion was made and seconded by J. Mullen and D. Carmody, respectively, to adjourn. All in favor. **Motion passed.**

The meeting adjourned at 5:15 PM.

**SCHEDULE OF MEETINGS:** December 3, 2012